



United Labor Agency

Hiring Event

Tuesday, February 6th, 2024

11:00am - 1:00pm

1040 E. Tallmadge Ave.

Akron, Ohio 44310

Current Openings:

Recruiter

Supports the development and expansion of Business Services in Summit County, with a particular focus on recruiting candidates

Community Development Specialist

Identify the needs of community members, partners and organizations, and develop long-term relationships with them towards the goal of employment and training services

Employment Specialist

Assist the needs of job seekers, towards the goal of employment and training services

Qualifications:

- Bachelor's degree is strongly preferred for all positions. An Associate's degree with relevant experience in fields such as vocational counseling, case management, job placement, or workforce development will be considered.
- Proficiency in Microsoft Office tools, particularly Outlook, Word, and Excel
- A minimum typing speed of 35 WPM is required for all roles
- Valid Ohio Driver's License and reliable transportation
- Strong interpersonal, problem solving skills, software proficiency communication, people skills, ability to write reports, and speak clearly in front of groups.

All positions include an office work environment and generous benefit package.

CONTACT:

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Summit County

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American Job Center network