

**SUMMIT MEDINA WORKFORCE DEVELOPMENT BOARD
PERFORMANCE COMMITTEE MINUTES
OF
TUESDAY, DECEMBER 3, 2024
8:00 AM**

Summit and Medina Workforce Area Council of Governments (SAMWA COG)
175 South Main Street, Suite 204
Akron, OH 44308

Microsoft Teams: [Join the meeting now](#)

Committee Members Present:	Matt Capozzi, Performance Committee Chair; John Chester; Sharlene Chesnes (<i>virtual</i>); Marquita Mitchell (<i>virtual</i>)
Committee Members Absent:	Jess Heid, WDB Vice Chair (<i>excused</i>); Joan Pritchett; Jeff Bissell
SAMWA COG Staff Present:	Grace Glaubman, Deputy Director; Christine Marshall, Executive Director; Peter Moukoulis, Project Assistant; Kelly Smerek, Operations Coordinator

I. CALL TO ORDER

- a. Capozzi called the meeting to order at 8:02 AM. Those present introduced themselves and Smerek took attendance of those present in person and virtually.

II. APPROVAL OF MINUTES

- a. Mitchell made a motion to approve the Committee’s September 17, 2024 meeting minutes, which Chester seconded. The motion passed by a roll call vote of committee members present in person and virtually, recorded by Smerek, with no objections or abstentions.

III. REPORTS

- a. Glaubman presented the WIOA Adult/Dislocated Worker Career Services Provider Performance Reports for PY 2024, July 2024 – October 2024
 - i. Medina
 - o 3 placements thus far during the program year
 - o The top industries for placements are manufacturing (33%), food and hospitality services (33%), and other (33%)
 - o The average wage is \$20.39 (excluding \$5.25 + tips)
 - o Two ITAs have been written
 - ii. Summit
 - o 28 placements total during the program year
 - o The top industries for placements are manufacturing (53%), transportation and warehousing (24%), and healthcare/social services (18%)
 - o The average wage is \$18.25
 - o 7 ITAs and 1 OJT plan have been written
- b. Glaubman delivered the State of Ohio PY 2023 Annual Unadjusted WIOA Performance Report
 - i. As an Area, all performance standards were met or exceeded; each county also met Adult/Dislocated Worker performance standards individually.
 - ii. A final Adjusted performance report will not be issued for several more months.
- c. Glaubman delivered the State of Ohio PY 2023 Annual Unadjusted CCMEP Performance Report
 - i. Glaubman reminded the committee that CCMEP Youth performance is evaluated by individual Lead Agency (each county department of Job and Family Services in Area 2)

rather than as an Area, the way the Adult/Dislocated Worker program is measured. The CCMEP performance report includes TANF-funded participants as well as WIOA-funded and dual-enrolled.

- ii. In Medina, 246 youth participants were served, split 70.7 % TANF, 17.1% WIOA, and 12.2% WIOA/TANF dual-enrolled.
- iii. In Summit, 997 youth participants were served, split 79.4% TANF, 17.3% WIOA, and 3.3% dual-funded. Glaubman shared that the ideal eligibility split is 25-30% WIOA and WIOA/TANF dual-enrolled.

IV. OLD BUSINESS

- a. Glaubman gave an update regarding the status of the State of Ohio's PY 2023 WIOA/CCMEP Program Monitoring Review
 - i. The monitoring review period was July 1, 2023 through June 30, 2024. Case file review was Medina County only.
 - ii. An exit conference was held on September 24, 2024. There were no significant observations.
- b. Glaubman provided a status update on the Adult/Dislocated Worker Career Services provider transition
 - i. Presently, the new service provider, KRA Corporation, is about 90% staffed.
- c. Glaubman gave an update on the SFY 2026 CCMEP Youth Services Request for Proposals (RFP) and procurement schedule
 - i. The current program year was the final contract renewal allowable for youth service providers in both counties.
 - ii. A single RFP seeking service providers in both counties will be released in February 2025, with proposals due in early April.
 - iii. The Board office will need volunteers from the Performance Committee to read proposals and participate on the evaluation committee, making recommendations for contract awards.

V. NEW BUSINESS

- a. Glaubman informed the Committee of WIOA program policy updates
 - i. The minimum wage requirement to utilize OJT and IWT is now \$17.50/hr.
 - ii. Median earnings reported by training providers are now required to be at \$17.50/hr. to be reimbursed on the 50/50 schedule for ITA. Providers reporting median earnings under that threshold or not reporting median earnings at all may be reimbursed on the 30/70 schedule.

VI. GOOD OF THE ORDER

- a. Capozzi reminded the Committee that the next WDB meeting will be held at 8:00 AM on Thursday, December 19, 2024, at OneDigital Medina, 1133 Medina Road, Suite 300, Medina, and virtually via MS Teams.

VII. ADJOURNMENT

- a. Chester made a motion to adjourn the meeting, which Chesnes-Ramos seconded. The meeting adjourned at 8:27 AM.

Prepared by
Kelly Smerek
Operations Coordinator, SAMWA COG