

SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
THURSDAY, SEPTEMBER 26, 2024
8:00 AM

In-person location:
OneDigital Medina
1133 Medina Road, Suite 300, Medina, OH 44256

Meeting ID: 228 887 467 00
Passcode: LZGq8k
Or call in (audio only)
+1 321-710-8464
Phone Conference ID: 341 243 175#

I. CALL TO ORDER

II. INTRODUCTION

- a. Welcome: WDB members, WDB staff, and guests. (Bissell)
- b. Kelly Smerek will take WDB members roll call to record attendance.
 - i. All non-members attending the meeting are asked to email kelly.smerek@workforcearea2.org to be recorded in the minutes as present.

III. APPROVE MINUTES OF PREVIOUS MEETING

- a. Discussion of minutes from the 06/21/2024 WDB Regular meeting. (attachment 1)
 - i. Motion to approve the WDB 06/21/2024 meeting minutes.

IV. REPORTS

- a. Executive Committee Report (Bissell)
 - i. There have been no meetings of the Executive Committee since the last WDB Regular meeting on 06/21/2024.
- b. Finance Committee Report
 - i. There have been no meetings of the Finance Committee since the last WDB Regular meeting on 06/21/2024 (Esposito)
 1. Fiscal Reports (Jalbert)
 - a. Review of **SFY 2024** Area 2 Financials as of 08/31/2024 (attachment 2)
 - b. Review of **SFY 2024** Area 2 Operating Budget: Allocations, Program, Administration, RESEA & Special Grant Expenditures as of 08/31/2024(attachments 3a-e)
 - i. Note: SFY 2024 reports are for services provided on or prior to 06/30/2024 and reimbursement for associated costs is permitted during a liquidation period ending on 09/30/2024
 - c. Review of **SFY 2025** Area 2 Financials as of 08/31/2024 (attachment 4)
 - d. Review of **SFY 2025** Area 2 Operating Budget: Allocations, Program, Administration, RESEA & Special Grant Expenditures as of 08/31/2024(attachments 5a-e)
 - i. Note: With discussion about spending through August and into September 2024
- c. One-Stop Operations Committee Report

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- i. There have been no meetings of the One-Stop Operations Committee since the last WDB Regular meeting on 06/21/2024.

d. Performance Committee Report

- i. Summary of the 09/17/2024 meeting (Capozzi)
 1. Performance Reports (Glaubman)
 - a. Local Area Performance Reports
 - i. WIOA Career Services performance data for Medina & Summit SFY 24, July 2023 through June 2024. **(attachments 6a-d)**
 - b. PY 22/SFY 23 State of Ohio Annual Adjusted WIOA Performance Report **(attachment 7)**
 - c. PY 23/SFY 24 State of Ohio Q4 Unadjusted WIOA Performance Report **(attachment 8)**
 2. Special Projects Reports (Adair)
 - a. Business Retention Network (BRN) grant projects PY 24. **(attachment 9)**
 - b. Fresh Start Opioid Prevention grant projects 03/01/2022 – 03/31/2025 **(attachment 10)**
 3. RESEA Report (Adair) (attachment 11)

V. UNFINISHED BUSINESS

- a. Status: Rebranding OhioMeansJobs (Glaubman)
- b. Two vacancies on the WDB, both Summit business appointees
 - i. Prohibits board certification
- c. Auditor of State's (AOS) CY 2023 annual audit is complete with no findings and was uploaded to the Feds on 9/24/2024. **(attachment 12)**
- d. The Ohio Department of Job and Family Services' (ODJFS) WIOA Fiscal Monitoring Review for the period of July 1, 2022, to April 30, 2024, is near completion.
- e. An exit conference was held 09/24/2024 for ODJFS's WIOA Comprehensive Program Monitoring Review of Medina County for the period of July 1, 2023 to June 30, 2024.
- f. Updates on OhioMeansJobs Summit & Medina construction projects

VI. NEW BUSINESS

- a. Comprehensive Case Management and Employment Program (CCMEP) Youth Education and Employment Services Request for Proposal (RFP) process is underway

VII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. Board staffing updates
- b. Update: Federal workforce system reauthorization of WIOA
- c. Letters of Support requested since the last WDB meeting:
 - i. 06/24/2024, for Asian Services in Action's grant proposal in collaboration with Stark State College, made to U.S. Department of Health & Human Services, Office of Refugee Resettlement, to provide direct linkages to local providers of career pathways services to 140 refugees to gain skills to enter the workforce in professional and skilled careers.
 - ii. 06/28/2024, for Jobs For Ohio's Graduates grant proposal made to the U.S. Department of Labor to expand after school programming centered on workforce development activities for high-need opportunity youth.
 - iii. 07/08/2024, for Oakmont Education's grant application to the U.S. Department of Labor, to

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receive funding for expanding quality jobs for youth and young adults looking to enter the workforce as childcare workers and direct support professionals.

- iv. 07/10/2024, for the Barberton Community Foundation's grant request made to the U.S. Department of Commerce, Economic Development Administration, Chicago Office for a planning and local technical assistance to perform a comprehensive feasibility study for the potential development of a polymer workforce center.
- v. 9/16/2024, for Summit County' submission to the U.S. Department of Commerce's Digital Equity Competitive grant to ensure all members of the Summit County community have access to critical digital resources and exploring careers in the broadband and 5G readiness sector.
- d. August 2024 Unemployment Rates **(attachment 13)**
- e. Ohio Labor Market Information (LMI) Newsletter **(attachment 14)**
- f. WDB Roster will be emailed to members

VIII. ADJOURNMENT

Next WDB meeting December 19, 2024, 8:00 AM – at OneDigital Medina, virtual & teleconference options