

**SUMMIT MEDINA WORKFORCE DEVELOPMENT BOARD
PERFORMANCE COMMITTEE MINUTES
OF
TUESDAY, SEPTEMBER 17, 2024
8:00 AM**

Summit and Medina Workforce Area Council of Governments (SAMWA COG)
175 South Main Street, Suite 204
Akron, OH 44308
Microsoft Teams: [Click here to join the meeting](#)

Committee Members Present:	Matt Capozzi, Performance Committee Chair; John Chester
Committee Members Absent:	Jess Heid, WDB Vice Chair (<i>excused</i>); Martin Helms (<i>excused</i>); Joan Pritchett; Sharlene Chesnes; Jeff Bissell; Marquita Mitchell (<i>excused</i>)
SAMWA COG Staff Present:	Meghan Adair, Special Projects Manager; Grace Glaubman, Deputy Director; Christine Marshall, Executive Director; Kelly Smerek, Operations Coordinator

I. CALL TO ORDER

- a. Capozzi called the meeting to order at 8:03 AM. Those present introduced themselves and Smerek took attendance of those present in person and virtually.

II. APPROVAL OF MINUTES

- a. Chester made a motion to approve the Committee’s June 4, 2024 meeting minutes, which Capozzi seconded. The motion passed by a roll call vote of committee members present in person and virtually, recorded by Smerek, with no objections or abstentions.

III. REPORTS

- a. Glaubman presented the final WIOA Adult/Dislocated Worker Career Services Provider Performance Reports for PY 2023, July 2023 – June 2024
 - i. Medina
 - o 313 placements total during the program year
 - o The top industries for placements were manufacturing (17.5%), transportation and warehousing (18%) and healthcare/social services (11.5%)
 - o The average OJT end wage was \$23.72
 - o Two ITAs and 14 OJT plans were written
 - ii. Summit
 - o 578 placements total during the program year
 - o The top industries for placements were transportation and warehousing (17%), healthcare/social services (16%) and manufacturing (13%)
 - o The average OJT end wage was \$19.33
 - o 65 ITAs and 21 OJT plans were written
 - iii. Glaubman made note that 4,065 employer contacts would be transferred to KRA’s business services team.
- b. Glaubman delivered the State of Ohio PY 2022 Annual Adjusted WIOA Performance Report
 - i. The Adjusted report is the final report for a program year. As an Area, all performance standards were met or exceeded; each county also met Adult/Dislocated Worker performance standards individually.

- c. Glaubman delivered the State of Ohio PY 2022 Annual Adjusted CCMEP Performance Report
 - i. Glaubman reminded the committee that CCMEP Youth performance is evaluated by individual Lead Agency (each county department of Job and Family Services in Area 2) rather than as an Area, the way the Adult/Dislocated Worker program is measured. This report includes TANF-funded participants as well as WIOA.
 - ii. In Medina, 236 youth participants were served, split 73.3 % TANF and 26.7% WIOA and WIOA/TANF dual-enrolled.
 - iii. In Summit, 777 youth participants were served, split 83.5% TANF and 16.5% WIOA and dual-funded. Glaubman shared that the ideal eligibility split is 25-30% WIOA and WIOA/TANF dual-enrolled.
- d. Glaubman delivered the State of Ohio PY 2023 Q4 Unadjusted WIOA Performance Report
 - i. This report covers the period of July 1, 2023 to June 30, 2024.
 - ii. Because the Q4 report is run within days after the program year ends, this report does not show any Measurable Skills Gain (MSG) data entered into the case management system after July 1; staff generally has until mid-August to enter data into the system for the final report. MSG is expected to meet the performance standard.
 - iii. Glaubman noted that 597 Adults, 157 Dislocated Workers and 272 CCMEP WIOA Youth were served, showing an increase in all three populations compared to the year prior.
- e. Glaubman delivered the State of Ohio PY 2023 Q4 Unadjusted CCMEP Performance Report
 - i. Glaubman noted that as an area, 1,232 participants were served, which is 200 more than the program year prior.
 - ii. 22% of those participants were WIOA funded and WIOA/TANF dual-funded.

IV. OLD BUSINESS

- a. Glaubman gave an update regarding the status of the State of Ohio's PY 2023 WIOA/CCMEP Program Monitoring Review
 - i. The monitoring review period is July 1, 2023 through June 30, 2024.
 - ii. We are still awaiting an exit conference.
- b. Glaubman provided an update on the PYs 2024-2025 WIOA performance standard negotiations with the State of Ohio
 - i. The State proposed new performance standards for Area 2; the proposed standards are higher than previous for all measures except for WIOA Adult Employment 2nd Quarter After Exit, which remains the same.
 - ii. Based on historical performance, Area 2 will accept the State's proposed performance standards without further negotiation.

V. NEW BUSINESS

- a. Glaubman updated the status on the Adult/Dislocated Worker Career Services provider transition
 - i. ULA had an extension that terminated on August 30, 2024.
 - ii. The new provider, KRA, is presently about 50% staffed.
- b. Glaubman gave a current status on the SFY 2026 CCMEP Youth Services Request for Proposals (RFP)
 - i. The current program year was the final contract renewal allowable for youth service providers in both counties.
 - ii. A single RFP covering both counties will be released in early 2025.

VI. GOOD OF THE ORDER

- a. Capozzi reminded the Committee that the next WDB meeting will be held at 8:00 AM on Thursday, September 26, 2024 at OneDigital Medina, 1133 Medina Road, Suite 300, Medina, and virtually via MS Teams.

VII. ADJOURNMENT

- a. Chester made a motion to adjourn the meeting, which Capozzi seconded. The meeting adjourned at 8:36 AM.

Prepared by

Kelly Smerek

Operations Coordinator, SAMWA COG