



MEETING MINUTES
Thursday, March 28, 2024
9:30 AM

Chief Elected Officials (CEOs)/COG Members Present:	Ilene Shapiro, Summit County Executive Colleen Swedyk, Medina County Commissioner
Summit & Medina Workforce Area Council of Governments (SAMWA COG) Staff Present:	Meghan Adair, Special Projects Manager; Christine Marshall, Executive Director; Kelly Smerek, Operations Coordinator; Grace Glaubman, Deputy Director
Area 2 Fiscal & Sub Fiscal Agent Staff Present:	Tom Jalbert, Fiscal Operations Administrator, SCDJFS
Legal Counsel Present:	Colleen Sims, Attorney, County of Summit Dept. of Law & Risk Management

I. CALL TO ORDER

- a. Executive Shapiro called the meeting to order at 09:32 AM.

II. INTRODUCTION

- a. Executive Shapiro welcomed everyone and asked for a roll call. Ms. Smerek took the roll call for which both Executive Shapiro and Commissioner Swedyk were noted as present.

III. APPROVE MINUTES OF PREVIOUS MEETING

- a. Executive Shapiro asked if there were any comments from the December meeting regarding the minutes. Hearing none, she asked for a motion to approve. Commissioner Swedyk made a motion to approve the SAMWA COG's 12/15/23 meeting minutes. Executive Shapiro seconded the motion. With no objections or abstentions, the motion was carried, and the 12/15/23 minutes were approved.

IV. REPORTS

- a. There were no reports.

V. UNFINISHED BUSINESS

- a. Glaubman reported the Ohio Department of Jobs and Family Services (ODJFS) began on-site program review on 7/06/2023 of the Summit County portion of Area 2's WIOA/CCMEP files for the period of 07/01/2021 through 06/30/2023 (2 years). There was an exit conference in February with no observations in the adult/dislocated worker programs, but there were observations in the youth program. The providers of Summit youth services will be required to attend a training conducted by the ODJFS to perform the corrective action for those observations.

VI. NEW BUSINESS

- a. Glaubman informed the COG members that ODJFS is rebranding the OhioMeansJobs system and our Area was awarded \$9,000.00 to make the changes including signage, website, business cards, etc.
- b. Marshall shared that on 1/24/24 we engaged Julian & Grube, Inc. to prepare Area 2 CY 2023 basic financial statements and file with Auditor of State (AOS) on or before 5/29/24.

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VII. RESOLUTIONS

- a. Executive Shapiro turned the attention of the meeting to the reading and adoption of the resolutions.
- b. Resolution 2024-01 of the Summit and Medina Workforce Area Council of Governments appointing Ms. Amy Lane, Director of Career Services and Workforce Development of Stark State College as a representative of higher education to the Summit and Medina Workforce Development Board in Ohio Workforce Area 2.
 - i. Executive Shapiro made a motion to adopt SAMWA COG Resolution 2024-01. Commissioner Swedyk seconded the motion. With no objections or abstentions, the motion carried.
- c. Resolution 2024-02 of the Summit and Medina Workforce Area Council of Governments appointing Toya Kelker, Community Development Relationship Manager Akron/Canton, of The Huntington National Bank as a representative of business in the finance sector to the Summit and Medina Workforce Development Board in Ohio Workforce Area 2.
 - i. Executive Shapiro made a motion to adopt SAMWA COG Resolution 2024-02. Commissioner Swedyk seconded the motion. With no objections or abstentions, the motion carried.
- d. Resolution 2024-03 of the Summit and Medina Workforce Area Council of Governments confirming the award of the Workforce Innovation and Opportunity Act (WIOA) funds in the joint contract with Summit County Department of Job and Family Services approved by Summit County Council Resolution No. 2022-267 for a contractor agreement with Nesco Resource, LLC fka Callos Resource LLC, for payroll services for the initial period of 10/01/22 through 09/30/23 and the renewal period of 10/01/23 through 09/30/24 as approved by Summit County Council Resolution No. 2023-236, for youth and young adults enrolled in the Comprehensive Case Management Employment Program (CCMEP) and participating in work experience, with two options remaining to renew for one-year agreements in an amount not to exceed \$200,000.00.
 - i. Executive Shapiro made a motion to adopt SAMWA COG Resolution 2024-03. Commissioner Swedyk seconded the motion. With no objections or abstentions, the motion carried.
- e. Resolution 2024-04 of the Summit and Medina Workforce Area Council of Governments adopting the second amendment to the contractor agreement with Nesco Resource, LLC for payroll services for the period of 10/01/23 to 9/30/24 increasing the agreement's Workforce Innovation and Opportunity Act (WIOA) budget by \$175,000 for a new total not to exceed \$375,000.00.
 - i. Executive Shapiro made a motion to adopt SAMWA COG Resolution 2024-04. Commissioner Swedyk seconded the motion. With no objections or abstentions, the motion carried.
- f. Resolution 2024-05 of the Summit and Medina Workforce Area Council of Governments authorizing the execution of the Federal Fiscal Year 2024 Data Sharing and Confidentiality Agreement, between the Ohio Department of Job and Family Services and Ohio Local Workforce Area 2, to provide Area 2's public workforce system with access to specific Wage Record information and Unemployment Insurance Claimant data during the period commencing 12/01/23 ending 09/30/26.
 - i. Executive Shapiro made a motion to adopt SAMWA COG Resolution 2024-05. Commissioner Swedyk seconded the motion. With no objections or abstentions, the

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motion carried.

VIII. GOOD OF THE ORDER/ANNOUNCEMENTS

- a. Executive Shapiro announced that the SAMWA COG received a certificate/award from the Auditor of State recognizing we had excellence in financial reporting in accordance with Generally Accepted Accounting Principles and compliance with applicable laws for the fiscal year ending 2022. Further, they emphasized the citizens represented are well-served by your effective and accountable financial practices. Marshall thanked Tom Jalbert and his team as the main reason for our excellent financial reporting.
- b. Executive Shapiro reminded those present that the next meeting of the SAMWA COG Board will be held on June 27, 2024 at 9:30 AM, at the Radisson Hotel Akron-Fairlawn in the Buckeye Room. This meeting is to follow the conclusion of the Workforce Development Board's meeting.

IX. ADJOURNMENT

- a. Commissioner Swedyk made a motion to adjourn the meeting. Executive Shapiro seconded the motion. With no objections or abstentions, the motion carried, and the meeting was adjourned at 9:59 AM.

Prepared by:

Kelly Smerek

Operations Coordinator, SAMWA COG