

**SUMMIT MEDINA WORKFORCE DEVELOPMENT BOARD  
PERFORMANCE COMMITTEE MINUTES  
OF  
THURSDAY, MARCH 7, 2024  
8:00 AM**

Summit and Medina Workforce Area Council of Governments (SAMWA COG)  
175 South Main Street, Suite 204  
Akron, OH 44308  
Microsoft Teams: [Click here to join the meeting](#)

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<b>Committee Members Present:</b>	Matt Capozzi, Performance Committee Chair; Marquita Mitchell ( <i>virtual</i> ); John Chester
<b>Committee Members Absent:</b>	Jess Heid, WDB Vice Chair ( <i>excused</i> ); Michelle Moran; Martin Helms ( <i>excused</i> ); Joan Pritchett; Sharlene Chesnes; Jeff Bissell
<b>SAMWA COG Staff Present:</b>	Meghan Adair, Special Projects Manager; Grace Glaubman, Deputy Director; Christine Marshall, Executive Director; Kelly Smerek, Operations Coordinator

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**I. CALL TO ORDER**

- a. Capozzi called the meeting to order at 8:02 AM. Those present introduced themselves and Smerek took attendance of those present in person and virtually.

**II. APPROVAL OF MINUTES**

- a. Chester made a motion to approve the Committee’s December 11, 2023 meeting minutes, which Mitchell seconded. The motion passed by a roll call vote of committee members present in person and virtually, recorded by Smerek, with no objections or abstentions.

**III. REPORTS**

- a. Glaubman presented the Adult/Dislocated Worker Provider Performance Reports for PY 2023, July 2023 – January 2024
  - i. Medina has made 187 placements total during the current program year.
    - o The top industries for placements were manufacturing (16%), transportation and warehousing (15%) and healthcare/social services (13%)
    - o The average wage is \$21.13.
    - o One ITA and 5 OJT plans have been written YTD.
  - ii. Summit made 319 placements total during the current program time period.
    - o The top industries for placements were transportation and warehousing (19%), food/hospitality services (13%), and healthcare/social services (15%).
    - o The average wage is \$19.55.
    - o 56 ITAs and 10 OJT plans have been written YTD.
    - o Glaubman made note that per the policy update made effective at the beginning of PY23, OJT plans are required to start at a minimum of \$17.00 per hour.
- b. Glaubman delivered the State of Ohio PY 2023 Q2 Unadjusted WIOA Performance Report
  - i. As an Area, thus far, all performance measure standards are being met or exceeded; each county is also meeting Adult/Dislocated Worker performance measure standards individually.
- c. Glaubman delivered the State of Ohio PY 2023 Q2 Unadjusted CCMEP Performance Report
  - i. Glaubman reminded the committee that CCMEP Youth performance is evaluated by individual Lead Agency (county Job and Family Services offices in Area 2) rather than as an

Area, the way Adult/Dislocated Worker is measured. Additionally, this report includes TANF funded participants as well as WIOA.

- ii. In Summit, 685 youth participants have been served, split 75.6% TANF and 24.4% WIOA and dual-funded. Glaubman shared that the ideal eligibility split is at least 30% WIOA and WIOA/TANF dual-funded. There has been an improvement in Summit WIOA enrollment because of the recent Towpath Trail High School out-of-school-youth initiative.
- iii. In Medina, 208 youth participants have been served, split 75 % TANF and 25% WIOA and dual-funded.

#### **IV. OLD BUSINESS**

- a. Glaubman gave an update regarding the status of the State of Ohio's PY 2021-2022 WIOA/CCMEP Program Monitoring Review:
  - i. The monitoring review spanned over the course of two program years, beginning July 1, 2021 through June 30, 2023, looking specifically at Summit County case files.
  - ii. The State completed monitoring and found no significant observations in the Adult/Dislocated Worker program. For the CCMEP Youth program, three significant observations were made, which will require continuous improvement plans submitted to the State. A service provider group training conducted by the State to address these findings is scheduled for April 2.
- b. SFY 2025/PY 2024 WIOA procurements and schedule were provided by Glaubman.
  - i. A single RFP for WIOA Adult/Dislocated Worker Career Services and One-Stop Operator Services was released January 31, 2024 with proposals due April 5.
  - ii. Glaubman shared that she will participate in a Peer Site Visit with Results for America in Austin, Texas from March 19-20 as a part of the Improving Workforce Outcomes for Ohioans state special project.
  - iii. Finally, Glaubman shared that there will be a Doodle poll going out to committee members in order to schedule the RFP proposal evaluation committee meeting, which will be held sometime the week of May 20, 2024.
- c. SFY 2025/PY 2024 WIOA/TANF CCMEP Youth Service agreements were discussed by Glaubman.
  - i. All Medina and Summit CCMEP youth contracts will be offered a third and final renewal.

#### **V. NEW BUSINESS**

#### **VI. GOOD OF THE ORDER**

- a. Capozzi spoke of the new 2024 meeting changes for the future Performance meetings, with the new dates being June 4, September 17, and December 3.
- b. Capozzi reminded the Committee that the next full WDB meeting will be held at 8:00 AM on Thursday, March 28, 2024, at the Radisson Hotel Akron Fairlawn, and virtually via MS Teams.

#### **VII. ADJOURNMENT**

- a. Chester made a motion to adjourn the meeting, which Mitchell seconded. The meeting adjourned at 8:59 AM.

*Prepared by*

*Kelly Smerek*

*Operations Coordinator, SAMWA COG*