

**SUMMIT/MEDINA WORKFORCE DEVELOPMENT BOARD  
PERFORMANCE COMMITTEE MINUTES  
OF  
MONDAY, JUNE 21, 2021**

Summit and Medina Workforce Area Council of Governments (SAMWA COG)  
Via Microsoft Teams

Link: [Join Microsoft Teams Meeting](#)

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<b>Committee Members Present:</b>	Sharlene Chesnes; Robert DeJournett; Jessica Heid, WDB Chair; Martin Helms; Marquita Mitchell; Michelle Moran, Performance Committee Chair; Joan Pritchett
<b>SAMWA COG Staff Present:</b>	Grace Glaubman, Policy, Procurement, and Performance Administrator; Tammy Kaser, Operations Coordinator

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**I. CALL TO ORDER**

- a. Moran called the meeting to order at 3:04 PM. Those on the video call announced themselves.

**II. APPROVAL OF MINUTES**

- a. Moran requested a motion to approve the committee's 3/22/21 meeting minutes. DeJournett made the motion, which Chesnes seconded. With no objections or abstentions, the motion carried and the minutes were approved.

**III. REPORTS**

- a. Glaubman reviewed the SFY 2021/PY 2020 State of Ohio Q3 Unadjusted WIOA Performance Report for July 1, 2020 – March 31, 2021
  - i. Glaubman noted the State still has not yet provided the official, *Adjusted* WIOA Performance Report for PY 2019, although the adjusted report is typically expected in January of each year, for the previous program year.
  - ii. Area 2 is meeting all measures with the exception of:
    - o Measurable Skills Gain for Youth in both Counties. This is the only performance standard measured in real time, and this is the first year a standard has been set for this metric. The rate is expected to be lowest in Q1 and increase throughout the program year as more customers achieve positive outcomes. For Youth services in particular, with activities aligning with the school year, positive outcomes are typically recorded in May and June, near the end of Quarter Four of the Program Year.
    - o In Summit, the Youth Credential Attainment measure is also just below the negotiated standard. We anticipate meeting this standard on the annual report. Last year, this was the one standard that was not met.
- b. Glaubman reviewed the SFY 2021/PY 2020 State of Ohio Q3 Unadjusted CCMEP Performance Report for July 1, 2020 – March 31, 2021
  - i. Glaubman reminded the Committee that the CCMEP report includes TANF, WIOA, and dual-enrolled youth, whereas the WIOA report includes WIOA and dual-enrolled Youth only. There are more dual-enrolled Youth than WIOA Youth in Area 2. An outreach and incentive program is being implemented in Summit County, through the current Youth providers, to enroll more Youth under WIOA.
    - o Chesnes asked if it seems like the lower WIOA participation is especially low

among minority youth. Glaubman suggested, based on the data, the low WIOA participation, which affects only Summit County and not Medina, is more related to the intake and eligibility process in Summit County. Each Lead Agency has their own approach to this process, with guidance from the State shifting over time, and best practices have not been implemented across the board.

- ii. Again, the only measure not being met on this report, is the Measurable Skills Gain measure, for the reasons discussed with respect to the WIOA Report.
- c. Glaubman delivered Adult/Dislocated Worker Provider Performance Reports for SFY 2021, July 2020–May 2021.
  - i. In Summit County, 426 placements have been made so far this fiscal/program year; 485 jobseekers have received a (virtual) job center orientation; 14% of placements were in Transportation & Warehousing, 12% were in Healthcare, 19% in Manufacturing, and 16% in Professional and Business Services; the YTD average hourly wage for all placements is \$19.02, which is higher than the average wage at this point last year; 81 Individual Training Accounts have been written (a record) with only 6 unsuccessful, the rest being completed successfully or still in progress; of the clients who have completed an ITA, 71% are working, almost entirely in the field for which they trained; 64 On-the-Job Training Plans have been written (another record); the average end wage for OJT employees is \$19/hour; of the 2 OJT trainees, so far, who completed training more than 90 days ago, both are still employed by the company.
  - ii. In Medina County, 189 placements have been made so far; 186 jobseekers have received a (virtual) orientation; the YTD average wage for jobseeker placements is \$19.63 per hour; 13% of placements were in Healthcare, 21% in Manufacturing, 16% in Professional and Business Services, 10% in Retail, and 14% in Transportation & Warehousing; 25 ITA's have been written so far this year; of those who have completed an ITA, 80% are working, and of those working, 100% are working in their training field; 7 OJT Plans have been written so far this fiscal/program year with an average end wage of \$21.51/hour.

#### **IV. OLD BUSINESS**

- a. Glaubman informed the Committee that the new website is still in the content editing phase.
- b. Glaubman provided an update on the procurement process for new SFY 2022 Youth Services contracts in both Area 2 Counties, to begin July 1, 2021, with two, one-year renewal options. The CCMEP lead agencies, Area 2 staff, and members of this Committee have evaluated the 1 proposal in Medina and 3 proposals in Summit that were successfully submitted, finding all proposals to be acceptable. Glaubman noted that the Akron Urban League (AUL), a current Youth services provider in Summit County, did not meet the deadlines to submit their proposal materials for the SFY 2022 CCMEP Youth contract. AUL will have a TANF Youth services contract, but will not serve WIOA Youth and will not be overseen by the WDB, beginning July 1, 2021. WIOA Youth services for SFY 2022 will be covered effectively by the 3 providers who met all requirements to submit a responsive proposal. The Committee agreed to recommend to the WDB for approval, and to the COG for adoption, new contracts in both Counties with the service providers whose proposals were evaluated:
  - i. Moran requested a motion to recommend the award of a new CCMEP Youth Services contract, in Medina County, for SFY 2022, to Jobs for Ohio's Graduates. Chesnes made the motion which DeJournett seconded. With no objections or abstentions, the motion passed.
  - ii. Moran requested a motion to recommend the award of three new CCMEP Youth Services contracts, in Summit County, for SFY 2022, to Goodwill Industries, Jobs for Ohio's Graduates, and OhioGuidestone. Helms made the motion which Chesnes

seconded. With no objections or abstentions, the motion passed.

- c. Glaubman informed the Committee members that the One-Stop Operations Committee and Area 2 staff evaluated proposals for the new SFY 2022 Medina OSO contract, and at their meeting held 6/14/21, the OSO Committee passed a motion to recommend to the WDB that United Labor Agency be awarded the new contract, which is a one-year contract with two, one-year options to renew.
- d. Glaubman reminded the Committee that Sharon Parry of Real Workforce Solutions has been engaged to provide monitoring services for Area 2. She has now received all documentation requested for her fiscal and programmatic review of youth, adult, and dislocated worker services delivered during PYs 2018 and 2019. It is anticipated that Ms. Parry will present her findings at the 9/30/21 WDB Regular meeting.

#### **V. NEW BUSINESS**

- a. Glaubman informed the Committee that the USDOL recently announced they would begin monitoring Area 2's COVID-19 DOL Grant, looking only at files of clients eligible for services under the grant. Area 2 was chosen in part because of high enrollment, second in the State of Ohio. The monitoring began today, 6/21/21.
- b. Glaubman informed the Committee that a Request for Proposals will be released in August to procure new Career Services contracts in both Counties. Career Services contracts run on a Federal Fiscal Year (FFY) calendar, beginning October 1 and running through September 30. The current Career Services provider in both Counties is ULA. The new contract will need to be presented for approval at the September 30 WDB Regular meeting.

#### **VI. GOOD OF THE ORDER**

- a. Moran reminded the Committee of the upcoming WDB Regular meeting at 8:00 AM on Thursday, June 24, 2021, to be held virtually via Teams.

#### **VII. ADJOURNMENT**

- a. Moran requested a motion to adjourn the meeting. DeJournett made the motion, which Helms seconded. With no objections or abstentions, the motion carried, and the meeting was adjourned at 3:31 PM.

Prepared by

Tammy Kaser

Operations Coordinator, SAMWA COG